

**SUBJECT:** A RESOLUTION APPROVING THE APPLICATION FOR STATE OFF-HIGHWAY VEHICLE GRANT FUNDS

**SOURCE:** PARKS AND LEISURE SERVICES DEPARTMENT

**COMMENT:** Staff has prepared a State Off-Highway Vehicle Grant Funds grant application for the 2014-15 grant cycle. The process entails an on-line preliminary application and the ability for the public to review and comment on the preliminary application March 4 - April 7, 2014. Preliminary application review and comment is conducted on the State OHV website allowing the public an ability to participate. In addition, State OHV personnel review the preliminary application and provide comments on its completeness and accuracy. Staff is then given the opportunity to revise the preliminary application, only for purposes of responding to public and State comments, prior to confirming the submission of a final application.

The preliminary Ground Operations application is for \$115,739, of which \$85,646.86 is the grant request amount and \$30,092.14 would come from a local match. The Ground Operations activity is for the annual ongoing maintenance and operational enterprise including staff, equipment, materials and supplies.

The Ground Operations activities are for one year commencing July 2014. The local match for the proposed grant is comprised of volunteer efforts, administrative services, and general fund expenses anticipated within the Parks and Leisure Services operational budget. The final application submission must be made by May 5, 2014, and results of the competitive scoring will be known by June 2, 2014.

**RECOMMENDATION:** Adopt a Resolution approving the application for State Off-Highway Vehicle Grant Funds.

**ATTACHMENT:** Resolution

By Director MB Appropriated/Funded

J City Manager

ITEM NO.: 6

RESOLUTION NUMBER: \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE  
APPROVING THE APPLICATION FOR THE STATE OF CALIFORNIA,  
DEPARTMENT OF PARKS AND RECREATION, OFF-HIGHWAY VEHICLE GRANT FUNDS**

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval of the Application to apply for Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Porterville hereby:

1. Approves the filing of an Application(s) for an Off-Highway Vehicle Grant or Cooperative Agreement; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
4. Certifies that the Project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
8. Appoints the Director of Parks & Leisure Services as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

Passed, Approved and Adopted this 18th day of March, 2014.

By: \_\_\_\_\_  
Cameron J. Hamilton, Mayor

Attest:  
John D. Lollis, City Clerk

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Patrice Hildreth, Chief Deputy City Clerk